

# CSC Meeting Notes Hamilton Middle School

**Date:** January 14, 2020

**Time:** 5:30-7:00 pm

**Location:** Hamilton Conference Room

**Present:** Dr. Christian Sawyer, Trista Fussner, Heather Wilson (Chair), Carolyn Leahy, Robyn DiFalco (secretary), Nilka Kentish (Vice Chair), Melissa Megliola, Natasha Forrest by phone

**Absent:** Martha Gomez

**Guests:** Eileen Haniszewski (IB Coordinator), Tim Tanner (parent)

## AGENDA

### 1. Welcome, agenda, norms and roles, opening rituals (5 mins)

- Observer: Nilka
- Timekeeper: Trista
- Reviewed our mission statement

### 2. School Updates, News and Highlights

- Hollands Opus Grant received by Shaw; lots of press is going to happen soon
- Working with TJ High School, verticle alignment with their STEM program; Trista has been working on this for a couple years. CCT magnet program. Learning what they expect of scholars when they get to that program in HS. Over time, we developed Advanced STEM for 8th grade, which has students doing everything to the point where TJ now says that all they need is a recommendation from Trista to get into the CCT program.

### 3. MYP Authorization Visit - with guest Eileen Hani

- Unifies our approaches to learning and our school values
- Content area learning + whole child supports; common themes throughout our campus; even in counseling, we're using common language to reinforce things like "principled, risk taker, etc."
- Blended learning, Sports Program, AVID, Student Schedule, Arts Activities, Our Diversity
- Interdisciplinary units have been written.
- **February 3 is our Verification Visit**, meeting 4:30-5pm -- meeting with parents
- This year is our "Authorization Year" which is like our "driver's permit"
- After the Verification Visit we'll get a report in 3-4 weeks, then set up an Action Plan that defines our goals and how we'll meet them.
- 2021-22 Action Plan year
- 2022-23 Implementation Year, putting our action plan into action!
- 2023-24 Self-Study Year, prepare for the next Verification Visit in 2024-25.
- Purpose of Visit -- Gather Evidence & highlight our "Exemplary Practices"
- We need to recruit a diverse/representative selection of parents to participate in this parent meeting
- IB has official Rubrics & Achievement Levels -- teachers have been introduced and will start to implement; this will be implemented next year and we'll use a conversion table showing that Level 8 = A, Level 0 = F.

- Potential Interview Questions in the Parent meeting: What are you most proud of at HMS? What is your favorite thing about HMS? What challenges has HMS faced in the implementation of IB? What do you know about the community project? Have you viewed the school's policies?
- Community Project -- service learning, similar to Bradley's Expeditionary Learning and GW's super-community project
- Day of Service: tentatively May 5, 2020 - Community Project Coordinator for each grade level.

#### **4. Budget Collaborations**

- *At this point we went into closed session and the rest of the meeting notes are not public.*

**Next Meetings:**      *Tuesday, January 28 from 5:30 - 7:00  
and Tuesday, February 11*