

AndersonMasonDale Architects

MEETING MINUTES # 5

Date: 5/16/2019
Project #: 18-033
Project: DPS Hamilton MS

Subject: Design Advisory Group Meeting
Date/Location: 5/9/2019 at Hamilton Middle School
Present: see attached attendance sheet

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Distribution: Attendees, file

Meeting Agenda:

- Review process and schedule update
- Confirm the “must-do” list
- Prioritize alternates
- Discussion of outdoor and classroom improvements
- Next steps

Format – Presentation of “live” Excel spreadsheet and boards referencing project scope.

General Note:

The project budget is \$2,465,000. Design team was asked to design the project to 70% budget (base budget of \$1,725,000) and include a list of alternates for up to 110% budget (\$2,711,500).

PRESENTATION:

Discussion of Schedule:

DPS prefers to bid projects in fall (November) for the following summer. This yields the most competitive pricing. AMD can accommodate this schedule but expressed concern about receiving design feedback from the DAG over the summer break.

Presentation of “must-do” list:

AMD shared printed list of “must-do”, alternate, and “not included” items (attached).

PE team advised that the gym floor is in very poor shape. It is not clear if the floor needs to be refinished or replaced. Further evaluation is needed. \$90,000 was added to the “must-do” list to address this.

Hamilton DAG agreed with the presented list after edits included gym floor improvements.

Discussion of cost Alternates:

The DAG meeting on 5/2 identified 8 general areas needing improvements to be included as pricing alternate:

- Security vestibule and office reconfiguration
- Additional cameras
- Outdoor improvements
- Auditorium improvements
- Gym improvements
- Learning Hub/ Library
- Whole Child
- Music Room

AMD team described each alternate and the cost (see attached list).

Because the outcome of competitive construction bid process is unknown the list of alternates must be prioritized.

To prioritize, the alternates were placed on a board and each participant was given 3 blue dots. The list scored as follows:

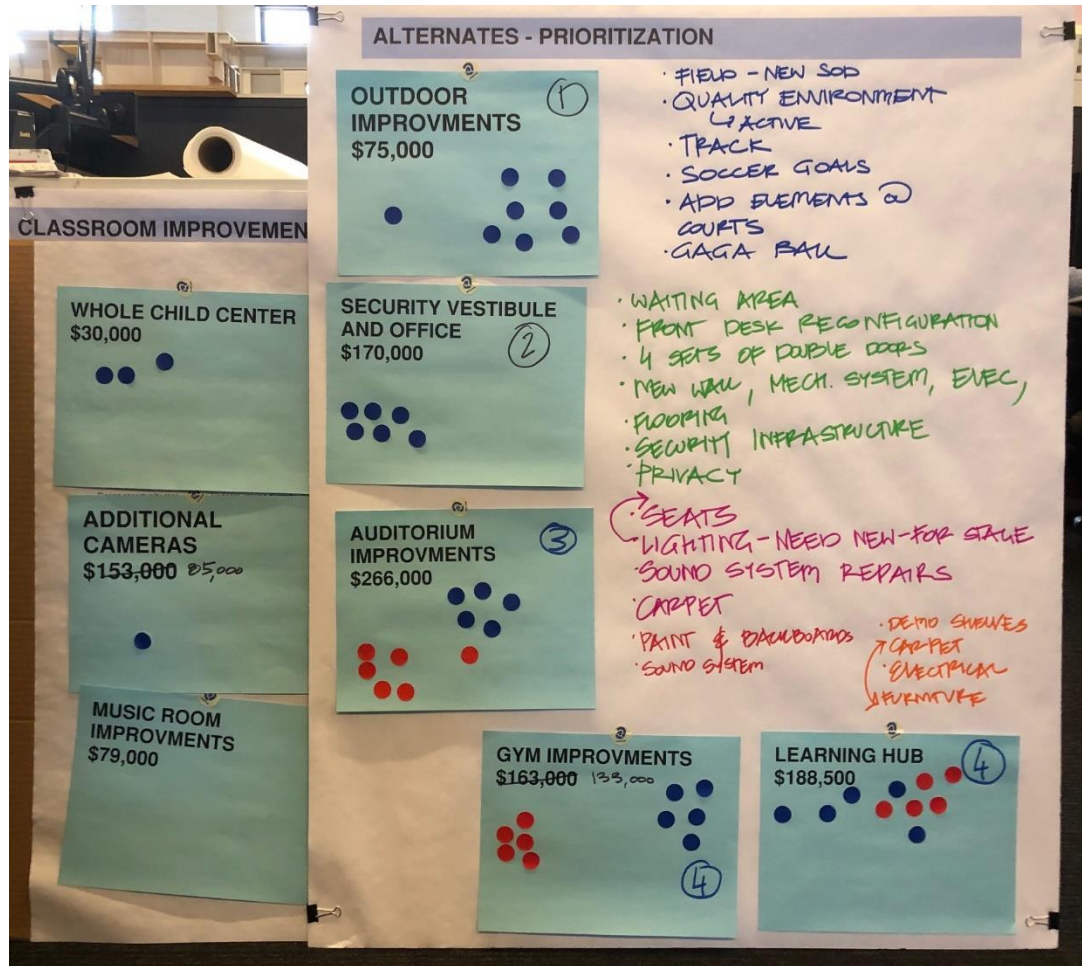
- | | |
|---------------------------|---------|
| ▪ Outdoor Improvements | 8 votes |
| ▪ Security vestibule | 6 votes |
| ▪ Auditorium improvements | 5 votes |
| ▪ Gym improvements | 5 votes |
| ▪ Learning hub | 5 votes |
| ▪ Whole Child | 3 votes |
| ▪ Additional Cameras | 1 vote |
| ▪ Music Room | 0 votes |

The three elements that tied in the third place were scored again. This time each participant was given 2 red dots. The results:

- | | |
|---------------------------|---------|
| ▪ Auditorium improvements | 6 votes |
| ▪ Gym Improvements | 5 votes |
| ▪ Learning Hub | 5 votes |

The group decided that further refinement of alternates is needed.

The board below illustrates the voting and discussion that followed.



The outdoor improvements may include:

- Re-sod of soccer field,
- Garden – requires a lot of maintenance
- Quality of experience
- New running track
- New soccer goals
- Activities: 1 BB, futsal court, swings
- Gaga pit ball

After discussing possible improvements, the group felt strongly that outdoor improvements are #1 priority.

Security vestibule and office reconfiguration:

AMD shared an idea of double vestibule designed for Mead ES (St. Vrain SD). Security is a significant concern and should remain a top priority.

Auditorium:

Lighting is the top priority.

Seating more important than carpet.

Gym:

Flooring needs further evaluation and \$90,000 is included on "must do" list.

Next highest priority is backboards and/or painting.

A sound system would be the next priority.

Not a priority: acoustical panels, scoreboards, PA system.

Library:

Electrical deficiencies to be evaluated by engineer. If repairs are needed a DPS work order should cover

Additional outlets needed for functionality.

Furniture preferred over carpet.

The group decided to continue the discussion at the next meeting. More time is needed to define each alternate category and refine the cost. AMD will prepare line item break down of alternates to allow for deeper refinement of priorities.

Next Steps:

Final DAG meeting before the summer break

- DAG #6 (finalize prioritization) May 21 3.15-5.00 PM

This represents Anderson Mason Dale's understanding of the major points of discussion of the conference. If you have any additions or corrections, please notify this office promptly.

